

Behaviour Management Guidelines

AUSF School Holiday Program

Adelaide University Sport and Fitness aims to maintain a quality program that is safe and fun for all participants. The AUSF School Holiday Program staff and children establish acceptable behaviours at the start of each day and these are displayed on our website, and reinforced throughout the day.

Positive behaviour management relies on effective collaboration, cooperation, and communication between children, parents, staff and management. Positive behaviour management is dependent upon effective communication between all parties (children, parent/guardians, staff and management).

School Holiday Program Staff reserve the right to send any child home from the program in which the child:

- Causes harm or risk to themselves, other children, adults or property.
- Repetitively or deliberately does not follow the instructions given by staff
- Consistently runs off or leaves the premises without adult supervision or permission
- Swearing and/or foul language
- Is destructive to the environment and/or equipment

Communication will occur between the AUSF staff and program instructors regarding the indicated inappropriate behaviours, severity, details of the events, triggers and consequences of the events and decisions about how to manage. AUSF staff will document all significant incidents as part of their observations of the children. They will be able to draw on this documentation to support the decision making process.

In the case that the AUSF staff identify that a child's behaviour is inappropriate, program staff will involve the child's parents to work in partnership to positively manage the behaviour and make decisions for the benefit of the child and program.

If the highly inappropriate behaviour persists, a decision will be made about the wellbeing of the child and the group of children attending the School Holiday Program. See the AUSF behaviour management flowchart below.

Inappropriate behaviour

This occurs when a child:

- Behaves in a way that threatens the physical and/or emotional health of themselves or any other child or staff member
- Repetitively or deliberately does not follow instruction given by staff members
- Deliberately damages any property or belongings

Minor Incident

Remind child of our agreed behaviours.

Significant Event

Immediately remove child from the situation and out of the activity

Discuss

Offer time for the child to 'calm down' before they are ready to discuss the agreed behaviours.

Document

Document the incident using the "Child Behaviour Report" and inform AUSF staff.

Notify

Program staff will immediately inform the parent about the incident.

Outcomes

Depending on the severity, details of the events, triggers and consequences of the event, AUSF staff will make the decision to implement one of the following options;

Issue a yellow warning for the child – in collaboration with the parent, a behaviour management plan will be discussed and the child will be reminded of program values.

Issue a red warning for the child – This will be noted on the child's record and any further incidents will result in a program exclusion.

Immediate program exclusion – The parent will need to collect their child from the program immediately, and will no longer be able to return to the AUSF School Holiday program.